

Supplier Profile

PAE Procurement Policy Reference

PAE-728 Representations and Certifications

In accordance with Government and prime contract requirements, PAE must verify certain information about our suppliers. To help suppliers complete the profile, refer to the definitions below or contact your buyer or PAE representative. Notice: Under 15 U.S.C. 645 (d), any person who misrepresents a firm's status as a small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to sections 8 (a), 8 (d), 9, or 15 of the Small Business Act or any other provisions of Federal Law that specifically reference section 8 (d) for a definition of program eligibility, shall (1) be punished by imposition of a fine, imprisonment, or both; (2) be subject to administrative remedies, including suspension and debarment; and (3) be ineligible for participation in programs under the authority of the Act. You will not receive contracts from PAE if a profile is not returned complete. Submission of this form does not constitute approval of your firm as a supplier, nor obligate PAE to solicit requests for quotation. The data on this form will be used to evaluate the potential of your firm as a PAE supplier. Please provide additional sheets as necessary to respond to the below items.

Definitions:

The definitions required to complete this form are found in the Federal Acquisition Regulation. Please refer to the Federal Acquisition Regulation Parts 2, 19, and 25 for a definitive treatment of the definitions. If you are unsure of your business size, contact your local Small Business Administration office.

Please indicate **NOT APPLICABLE** or **N/A** for items that do not apply to your company or entity. **SIGNATURE is required on last page.**

1. Business Identification (FAR52.204-3 Refers)

Purchase Agreements will be mailed to the name and address indicated below.

| | | |
|---|--------|------|
| Company Name: | | |
| Address: | | |
| City: | State: | Zip: |
| Country: | | |
| Federal Tax Identification Number (TIN or SSN) | | |
| Company's Dun and Bradstreet Number* (US Companies Only): | | |

*If unknown call 1-800-999-3867 to obtain this number.

2. Parent Company Information and Identifying Data

Is the company owned by a parent company? Yes No
If yes, provide the following information.

| | | |
|---|--------|------|
| Parent Company Name: | | |
| Address: | | |
| City: | State: | Zip: |
| County: | | |
| Parent Federal Tax Identification Number: | | |
| Parent Company's Dun and Bradstreet Number* (US Only) | | |

Is the company incorporated in the United States?

Yes No

If yes, please provide a copy of your executed IRS form W-9

Has the company had a name change or moved in the past 12 months? Yes No

If yes, identify previous name/address of company:

3. Type of Business

a) Company operates as:
 Agent Other Distributor

b) Products or Services offered:

4. Other Address Information:

a) Please list, the following addresses, including country, if different than the main address above:

Manufacturing Address

Remit To Address

RFQ Submittal Address

Emanating (Ship From) Point Address

5. Contact and Company Officer Information

| | |
|--|----------------|
| Main Contact Name: | Title: |
| Phone Number: | Fax Number: |
| E-Mail Address: | |
| President/CEO Name (IF DIFFERENT): | |
| President/CEO Address/Mail Stop (if different) | |
| Phone Number: | Email Address: |
| CFO Name (IF DIFFERENT): | |



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| | |
|---------------|----------------|
| Phone Number: | Email Address: |
|---------------|----------------|

Business Contacts

Please list the following:

Business POC - Person who handles financial inquiries on behalf of your business

Business contacts (preferably, at least one US Company, and at least one banking institution), which PAE may contact for reference purposes.

Business POC Name
Address

Email Address
Contact Telephone Number

Business Contact Name
Address

Contact Name:
Email Address:
Telephone Number :

Business Contact Name
Address

Contact Name:
Email Address:
Telephone Number :

8. Governmental Connections of the Company *(With respect to a country with a ruling family, members of the royal family are to be considered government officials in responding to this section.)*

- a) Is the Company owned or controlled by a non-U.S. government or government-owned or controlled company (“instrumentality”)? No Yes If yes,
- b) Please provide your company’s CAGE Code (if applicable) :

9. Please describe the governmental ownership and/or controlling interest.

- a. Is any owner, director, officer, senior employee with authority to act on behalf of the Company, or other representative of the Company a current or former official or employee of the government of the country or any agency, military branch or instrumentality thereof (including a government-owned company)? No Yes If yes, identify each person, his/her last date of employment and government department, agency or instrumentality.
- b. Is any owner, director, officer, or other employee or representative with authority to act on behalf of the Company an official of any political party or candidate for political office? No Yes If yes, please explain in detail.
- c. Does the Company or any owner, director, officer, or other employee or representative with authority to act on behalf of the Company have any family (by blood or marriage) or business relationship with any official or employee of the government of the country or any agency, military branch, or instrumentality thereof (including a government-owned company)? No Yes If yes, please explain each relationship.

6. Payment Information:

- a) Does your company accept credit cards? Yes No

7. Other Business Information (FAR52.219-8 Refers)

- a) What is your company’s primary 6 digit NAICS code?(To obtain NAICS info: <http://www.census.gov/> or www.naics.com/search.htm)



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e) Does or will any governmental official or employee or any official of any political party or candidate for political office have any interest in, or receive any benefit from, the Company?
No Yes If yes, please explain in detail.

f) During the last five (5) years, has the Company provided contributions, monetary or otherwise, to any government official, political party, political campaign, or government department, agency or instrumentality?
No Yes If yes, please explain in detail, including the name of the recipient, date, amount and nature of the contribution.

g) Is the Company aware of any other relationships, connections, or ties to any governmental official or employee or any official of any political party or candidate for political office such that execution of the agreement could be expected to affect the award of business to PAE or affect the evaluation, payment approval, or other aspect of the administration of any PAE business with the government of the country?
No Yes If yes, please explain in detail.

10. Legal Proceedings

a) Has the Company, any affiliate (any entity controlling, controlled any, or under common control with the Company), any predecessor entity or affiliate of the Company, any present or former owner, director, officer or key employee, ever been debarred, suspended, or otherwise restricted from doing business with any government or been notified that such action is pending? No Yes If yes, please explain in detail.

b) Has the Company, any affiliate (any entity controlling, controlled by, or under common control with the Company), any predecessor entity or affiliate of the Company, or any present or former owner, director, officer, or management representative had a criminal conviction within the last ten (10) years? No Yes If yes, please explain in detail.

c) Has the Company, any affiliate, any predecessor entity of the Company, or any present or former owner, director, officer, or management representative ever been charged with a criminal act or been the subject of an investigation or any other proceeding involving an allegation of fraud, misrepresentation, bribery, or other similar activity?
No Yes If yes, please explain in detail.

d) Does the Company have any pending material legal proceeding or have any pending proceeding in bankruptcy or insolvency? No Yes If yes, please explain in detail, including identification of the jurisdiction and case number of any proceeding.

11. Broker Practices

a) Does the Company have currently or has it had within the last three (3) years a sales representative, consultant, or agent of any kind entitled to a commission or other fee or payment with respect to the Company's business or activities in the country? No Yes If yes, please provide complete details of all such person(s) and the associated business arrangement(s).

b) Does the Company intend to use a broker, sales representative, consultant or agent of any kind in connection with the proposed Project?
No Yes If yes, please provide complete details of all such person(s) and the associated business arrangement(s).

c) Does the Company have any policy or procedure regarding investigation or the performance of due diligence prior to the engagement of sales representatives, consultants, or other agents?
No Yes If yes, please explain in detail or provide a copy.

12. Company Policies and Practices

a) Does the Company have any policy or procedure regarding compliance with laws regarding bribery or corruption of public officials? No Yes If yes, please explain in detail or provide a copy.

b) Does the Company have any policy or procedure regarding the giving of gifts or gratuities to governmental officials by Company personnel or its consultants, representatives, or agents? No Yes If yes, please explain in detail or provide a copy.

c) Does the Company have any policy or procedure regarding the management and protection of proprietary information of others? No Yes If yes, please explain in detail or provide a copy.

d) Does the Company have any policy or procedure regarding the management and protection of information and goods with respect to which military or security classifications apply and/or with respect to which national or international export controls apply? No Yes If yes, please explain in detail or provide a copy.

e) Does the Company conduct any audits, assessments, or other reviews of its compliance with these policies?
No Yes If yes, please explain in detail.

13. International Transaction Controls

a) Does the Company have any policy or procedure regarding compliance with export laws and regulations in the areas in which you operate? No Yes If yes, please explain in detail.



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- b) Is the Company or any of its sales representatives, consultants, or other agents registered with the US State Department Directorate of Defense Trade Control?
No Yes . If yes, please explain in detail or provide a redacted copy.

14. License/Registrations/Certifications

- a) Please provide a copy of Company’s business registration certificate, and/or certificate of good standing or other documentary representation of Company’s qualification to do business in the countries within which Company indicates it does business or intends to do business for PAE.

- b) Please provide a copy of any license required by the government(s) of any jurisdiction in which the Company operates in order for the Company to provide the products or renders the services which proposes to provide to PAE.

How many additional sheets are attached containing responses to any of the items above? _____
(Please number consecutively and initial any additional sheets. Additional sheets should reference information provided to the corresponding number and letter on this questionnaire.)

The Company representative signing below represents that he or she is authorized to sign this questionnaire on behalf of the Company and that PAE may rely upon a scanned or faxed signature as binding upon the Company.

The Company understands that PAE will rely on the above information and other business information provided by the Company in determining whether to enter into an agreement with the Company regarding the Project (as it may change from time to time), and that in addition to any other remedies that may be available, any false or misleading information by the Company shall be grounds for the immediate termination of any such agreement.

The Company represents warrants and agrees that it has read the PAE Third Party Code of Conduct, that the Company is able to abide by it, and that if the Company is selected by PAE, the Company will execute and comply with the PAE Third Party Code of Conduct.

| | | |
|--|-------|------|
| Certification | | |
| The Company certifies that the representations and information stated herein are current, accurate and complete. The Company agrees to notify PAE of any changes to the information provided on this profile. | | |
| Authorized Signature | Title | Date |